

GRAPHIC AND PUBLISHING STANDARDS OF THE JOURNAL *AMMENTU - Bollettino Storico e Archivistico del Mediterraneo e delle Americhe*

- Entries shall be written in Times New Roman font, size 12, and 10 for footnotes, which shall be numbered consecutively. Paragraph titles shall be in bold type (for example: **1. Religion and power**).
- The text of the essay shall contain between 4,500 and 12,000 words, **i.e. a maximum of 80,000 characters**, including footnotes and spaces. No bibliography is required at the end of the essay.
- Italics shall be used sparingly, only being inserted to emphasize ideas of particular importance or to indicate foreign words which are not commonly used. However, **bold type** shall not be used at all in the body of the text.
- Photos and illustrations, if any, shall be accompanied by the **titles and sources** (and, where appropriate, by a footnote and a legend). Illustrations shall be in black and white **or colour**.

NOTES. Notes shall be numbered consecutively and inserted as footnotes.

System for including bibliographic references:

1. **Titles of works included in one or more volumes:**

When quoting the details of a work, the following order shall be followed: Full name and surname in normal characters followed by a comma, the full title of the work mentioned (in italics) followed by a comma, the city followed by a comma, the publisher followed by a comma, and the year of publication. Example: LAURO ROSSI, *Ideale nazionale e democrazia in Italia. Da Foscolo a Garibaldi*, Rome, Gangemi, 2013.

When the same author and work is quoted, the following abbreviated form shall be used: ROSSI, *Ideale nazionale*, cit., p. 80.

When the same author is quoted but from a different work, the following abbreviated form shall be used: Idem/Eadem, followed by the title in accordance with the instructions in point 1.

When the quote is from the same work as mentioned in a previous note but from a different page, the following form shall be used: Ivi, p. 90.

When the same author, work and page are quoted in the following note, *Ibid.* shall be indicated.

2. Works under the direction of:

When a work under the direction of a particular person is quoted, after the name of the person responsible, (under the direction of) shall be indicated in the case of works in Italian. Example: LORENZO BIANCHI (under the direction of), *Il potere temporale dei papi*, Rome, Donzelli, 1993.

3. Article from a printed journal:

When an article from a printed journal is quoted, the name of the publication shall be written in inverted commas “ ” and the year of edition, number, date (month and year) and pages shall be specified; the title, as in all other cases, shall be in italics. Example: ISRAEL SALVATOR RÉVAH, *Uriel da Costa e i marrani di Porto*, in “La “Rassegna Mensile d’Israel”, LXXV, n° 1-2, January-August 2009, pp. 191-208.

4. Article from a digital journal:

When an article from a digital journal is quoted, the name of the publication shall be written in inverted commas “ ” and the year of edition, number, date (month and year), pages, website of the journal and date of viewing of the article shall be specified; the title, as in all other cases, shall be in italics. Example: NUNZIATELLA ALESSANDRINI, *Giovanni Dall’Olmo, um veneziano em Lisboa: comércio e diplomacia (1541-1588)*, in “Ammentu – Bollettino Storico, Archivistico e Consolare del Mediterraneo”, III, n°. 3, January-December 2013, pp. 155-175, <<https://www.centrostudisea.it/ammentu>> (November 30, 2013)

5. Essay included in a miscellaneous volume:

In the case of an essay included in a miscellaneous volume, the title shall precede the name of the person in charge of the whole work and the other bibliographic data described in point 1 shall be included. Example: NICOLA MELIS, *Lo statuto giuridico degli ebrei nell’Impero Ottomano*, in MARTINO CONTU, NICOLA MELIS, GIOVANNINO PINNA (under the direction of), *Ebraismo e rapporti con le culture del Mediterraneo nei secoli XVIII-XX*, Florence, Giuntina, 2003, pp. 139-156.

6. Newspaper articles:

If a newspaper article is mentioned, the name of the newspaper shall be written in inverted commas “ ”. Example: “Il Corriere della Sera”, “New York Times”, etc. ANTONIO ROSSI, *Nuova ripresa dell’emigrazione italiana all’estero*, in Il “Corriere della Sera”, May 245, 2012, p. 27.

7. Quotes from the dictionary or other similar repertoires

HORACIO ARAÚJO VILLAGRÁN, *Fa, (Giovanni Battista)*, in *Gli italiani in Uruguay, Dizionario biografico*, Escardó & Araújo, Barcelona – Paris - Milan 1920, pp. 162-163;

BAROLDI BALDISSIMI & CIA (under the direction of), *Crispo, Salvatore*, in *Dizionario biografico degli italiani al Plata*, Argos, Buenos Aires 1899, p. 109;

FONDAZIONE CASA AMERICA, *CHIAMA, Epaminonda (1844-1921)*, in *Dizionario storico biografico dei Liguri in America Latina*, vol. 1, Affinità Elettive, Ancona 2006, p. 156.

LUIGI GUARNIERI, CALÒ CARDUCCI, *FESTA, Enrico*, in *Dizionario storico-biografico degli italiani in Ecuador e in Bolivia*, Il Mulino (Studi, Collana dell’Istituto Italo-Latino Americano), Bologna 2001, pp. 132-136.

8. Degree theses

GIORGIA PANI, *Il comune di Norbio attraverso la compagnia barracellare nell’età contemporanea*, degree thesis defended at the Università degli Studi di Cagliari, Faculty of Arts and Philosophy, Academic Year 1993-1994 (rel.: prof. Giovanni Mazza).

9. Archival sources

References to archival sources shall be included in full: ARCHIVE AND CITY (in small capitals), holding, unit and page numbering in normal characters. Titles of holdings, fascicles and documents shall be written in italics.

Examples:

ARCHIVIO CENTRALE DELLO STATO, ROMA, Ministero dell’Interno, Direzione Generale di Pubblica Sicurezza, Casellario Politico Centrale (hereinafter, ACS, MI, DGPS, CPC), b. 3216, fasc. 90.166, *Giovanni Meloni*.

ARCHIVIO STORICO COMUNALE, CAGLIARI (hereinafter, ASC CA), Fondo Aymerich, *Atti Notarili I (1583-1699)*, b. 191, doc. 208, ff. 2, Cagliari, March 3, 1626.

ARCHIVIO DI STATO, CAGLIARI (hereinafter, AS CA), Fondo Aymerich, unità 937, f. 1r, Sassari, July 4, 1595.

ASC, Deliberazioni della Reale Udienza, vol. 71/7, ff. 84-85v, *Testimoniali di sottomissione con giuramento di Isacco Netto di Nazione Ebraica*, Villacidro, August 31, 1744.

BIBLIOTECA UNIVERSITARIA, CAGLIARI (hereinafter, BUC), Fondo Laconi, LI 382 pos. I, fasc. 39, f. 1, Suelli, May 20, 1218.

ARCHIVO GENERAL DE LA NACIÓN, MONTEVIDEO, Ministerio Relaciones Exteriores (hereinafter, AGNU, MRE), Box 1750, CONSULATE GENERAL OF THE REPUBLIC OF URUGUAY IN GENOA, Note n. 87, addressed to the Lord Justice of the Province of Genoa, Genoa, November 2, 1849.